

## CSC Information Publication Plan

Under the Freedom of Information Act 1982 (FOI Act) Commonwealth Superannuation Corporation (CSC) is required to have an Information Publication Scheme (IPS) plan. This Plan complies with s 8(1) of the FOI Act.

CSC was established by the *Governance of Australian Government Superannuation Schemes Act 2011*. CSC is responsible for a number of Australian Government superannuation schemes:

- The Commonwealth Superannuation Scheme;
- The Public Sector Superannuation Scheme;
- The Military Superannuation and Benefits Scheme;
- The Public Sector Superannuation Accumulation Plan;
- The Australian Defence Force Superannuation Scheme;
- The Australian Defence Force Cover Scheme;
- The Defence Force Retirement and Death Benefits Scheme;
- The Defence Forces Retirement Benefits Scheme;
- The Defence Force (Superannuation) (Productivity Benefits) Scheme;
- The PNG Scheme; and
- The 1922 Scheme.

## Purpose

- This Plan outlines how CSC will meet its IPS requirements under the FOI Act. It describes how CSC will manage and publish its information in accordance with the requirements of the FOI Act.
- CSC has reviewed its IPS requirements, and determined what information meets the criteria for publication.

## Administration

- CSC is responsible for ensuring that information published through the IPS is accurate and up to date. CSC will review this document from time to time to ensure its continuing currency.
- The disclosure log contains details of information provided under relevant provisions of the FOI Act.
- The IPS includes contact information if assistance is required in accessing information, and for consultation and feedback.

## The IPS

- The information included as part of CSC's IPS includes:
  - This Plan, ;
  - CSC's functions and powers
  - CSC's organisational and functional charts;
  - CSC's Annual Reports to Parliament;
  - Regular and routine information given to Parliament;
  - Contact information;
  - Directors and officers information;
  - Access to information following an FOI request (not including personal information); and
  - Other information, not expressly required by the IPS.
- Published information is kept accurate, up-to-date and complete via internal review, s 8B.
- Published information is kept accessible, understandable and able to be re-used.

## Information architecture

Information for publication as part of the IPS will be published on CSC's website. Some information will be available on external websites (such as ComLaw for legislation). The IPS page is linked on CSC's homepage.

CSC's IPS is structured as follows:

- About Us
  - Who are we
  - Our vision
  - Our board of directors
  - Our executive team
  - Governance
  - Legislation
- Contact Us
- Reports and information
  - Annual Reports to Parliament
  - Access to information

- Financial Services Guides

## **Review**

This Plan and the IPS will be reviewed every 5 years in accordance with the FOI Act or following a trigger event.

Feedback or questions can be provided to [governance@csc.gov.au](mailto:governance@csc.gov.au).